

SOUTH AMBOY REDEVELOPMENT AGENCY PUBLIC NOTICE
SFY 2018 REQUEST FOR QUALIFICATIONS

Notice is hereby given that the South Amboy Redevelopment Agency (“SARA” or the “Agency”) is seeking qualifications for the provisions of certain professional services. The qualifications are being sought as part of a fair and open process being undertaken by the Agency pursuant to N.J.S.A. 19:44-20.4 et seq.

Sealed responses to provide the services will be received by the South Amboy Redevelopment Agency, 140 North Broadway South Amboy, New Jersey 08879 until 1:00 pm prevailing time on Thursday, May 25th, 2017, at which time the responses will be publicly opened and read aloud. Bidders are required to comply with the requirements of N.J.S.A.10:5-31 and N.J.A.C.17:27.

Qualifications will be accepted for the following:

PROFESSIONAL ARCHITECT. SARA requires architectural services for projects under the direction of the Agency for Fiscal Year 2018 (July 1, 2017 to June 30, 2018).

Services would be contracted on an individual project basis as determined to be necessary.

The minimum threshold criteria that will be utilized for the evaluation of the responses shall be as follows:

- a) Licensed as a professional architect for a minimum of five (5) years;
- b) Representation of governmental entities in the field of architecture for a minimum of five (5) years;
- c) Knowledge of the City of South Amboy and its redevelopment activities;
- d) Proximity of the architect’s office to the City of South Amboy.
- e) Experience in developing design master plans for governmental entities.
- f) Experience that is specifically related to the proposed project.

In addition to the criteria set forth above, all responses must include the following:

- a) Full name and business address.
- b) List of licensed professionals employed.
- c) List of public entities served by business entity including dates of service.
- d) Schedule of Fees

Responses shall be reviewed by the Agency according to the above criteria, it should be specifically emphasized that cost is not the determining criteria. SARA will award the contract pursuant to this fair and open process by resolution at a public meeting. Upon determining the most qualified respondent SARA shall meet with said respondent to conclude an agreement. If the parties are unable to conclude an agreement, SARA may either reject other submissions or negotiate with another qualified respondent.

Individuals and/or firms are to submit one (1) original and 1 CD of their responses in a sealed envelope bearing the name and address of the bidder written on the face of the envelope and clearly marked with “SARA, RFQ-Architectural Services” to: Eric Chubenko, Executive Director, South Amboy Redevelopment Agency, 140 N. Broadway, South Amboy, New Jersey, 08879.

All submissions must be received by 1pm on Thursday, May 25th, 2017.

Submission packets containing all required submission forms should be requested from Angel Albanese, CFO at albanesea@southamboynj.gov , or by calling 732.525.5922.

The Agency reserves the right to reject any and all proposals.