

SPECIAL PUBLIC NOTICE
SFY 2018
REQUEST FOR QUALIFICATIONS/PROPOSALS:

Purpose:

The following general requirements must be met in order for any firm to be considered to provide professional services covered by N.J.S.A. 44A-20.5 *et seq* with the South Amboy Redevelopment Agency. The process is designed to find qualified service providers in an open and fair manner in order to have the most qualified service provider for the Agency.

Scope:

Any person or firms interested in providing professional services, as defined in the New Jersey Local Public Contracts Law and specifically N.J.S.A. 40: 11-2(6), to the South Amboy Redevelopment Agency.

General Requirements:

1. The Request for Qualifications (“RFQ”) shall be used to determine what companies, firms, or individuals offer the AGENCY the best opportunity to secure the highest quality professional services.
2. The Request for Proposals (“RFP”) shall be used to determine whether the costs of fees proposed to provide the professional services are fair and reasonable, both in terms of the Agency budgetary interests, the general market rate for the services, and the level of experience, breadth of services, reputation, and expertise of the professional.
3. Advertising of the RFQ/RFP will, at a minimum, include the South Amboy City website www.southamboynj.gov and City official bulletin board, and filed with the Municipal Clerk at least ten (10) days prior to the submission deadline.
4. The RFQ shall list the minimum requirements of the service being sought. Where the Request for Qualifications lists separate experience requirements for the firms and for individuals, professionals in solo practice shall meet the experience requirements for a firm.
5. Submissions will be required on the date specified below which shall be not less than ten (10) days following the advertisement of the RFQ.
6. **All RFQs/RFPs will be delivered by mail or in person by applicants to South Amboy Redevelopment Agency, ATTN: Eric Chubenko, Executive Director, 140 N. Broadway, South Amboy, NJ 08879, in sealed envelopes with the name of the applicant and the specific RFQ noted on the outside of the envelope.**

Requirements to Qualify

The requirements listed below are the minimum levels expected from the professional indicated.

SPECIAL SERVICES ENGINEER

The Special Services Engineer shall be a New Jersey licensed professional engineer (P.E.), having a minimum of ten (10) years of continuous experience as an appointed municipal engineer in the State of New Jersey. Experience within municipalities in Middlesex County is preferred. The Special Services Engineer shall provide services necessary to review and make recommendations concerning construction, repairs, reconstruction and/or improvements regarding selected redevelopment projects under the direction of the South Amboy Redevelopment Agency its Director and commissioners, Municipal officials, agents and boards, as directed. The Special Services Engineer shall, when requested, review and or prepare plans and specifications for construction projects and the Special Services Engineer must be familiar with all aspects of the State of New Jersey, the County of Middlesex and the City of South Amboy statutes, regulations and ordinances relating to the ownership, operation, maintenance, reconstruction and development of properties within the City of South Amboy.

Please contact Angel Albanese, CFO for required submission forms at albanesea@southamboynj.gov or at 732.525.5922.

The South Amboy Redevelopment Agency retains the right to reject any and all submissions deemed unacceptable for any reason.

DEADLINE FOR ALL SUBMISSIONS FOR THIS RFQ IS THURSDAY, MAY 25th 2017 AT 1PM. ALL SUBMISSIONS MUST INCLUDE ONE (1) ORIGINAL AND ONE (1) CD COPY DELIVERED IN A SEALED ENVELOPE CLEARLY MARKED WITH THE NAME OF THE SUBMITTER AS WELL AS THE WORDS "RFQ-SARA, SPECIAL SERVICES ENGINEER" ON THE OUTSIDE OF THE ENVELOPE ADDRESSED TO THE PERSON IN ITEM 6 ABOVE.