

**SPECIAL PUBLIC NOTICE SFY 2018
REQUEST FOR QUALIFICATIONS/PROPOSALS:
SOUTH AMBOY REDEVELOPMENT AGENCY (SARA)**

Purpose:

The following general requirements must be met in order for any firm to be considered to provide professional services covered by N.J.S.A. 44A-20.5 *et seq* with the Agency. The process is designed to find qualified service providers in an open and fair manner in order to have the most qualified service provider for SARA.

Scope:

Any person or firms interested in providing professional services, as defined in the New Jersey Local Public Contracts Law and specifically N.J.S.A. 40: 11-2(6), to the South Amboy Redevelopment Agency, (SARA).

General Requirements:

1. The Request for Qualifications (“RFQ”) shall be used to determine what companies, firms, or individuals offer the Agency the best opportunity to secure the highest quality professional services.
2. The Request for Proposals (“RFP”) shall be used to determine whether the costs of fees proposed to provide the professional services are fair and reasonable, both in terms of the Agency’s budgetary interests, the general market rate for the services, and the level of experience, breadth of services, reputation, and expertise of the professional.
3. Advertising of the RFQ/RFP will, at a minimum, include the City website and City official bulletin board.
4. The RFQ shall list the minimum requirements of the service being sought. Where the Request for Qualifications lists separate experience requirements for the firms and for individuals, professionals in solo practice shall meet the experience requirements for a firm.
5. Submissions will be required on the date specified which shall be not less than ten (10) days following the advertisement of the RFQ.

Requirements to Qualify

The requirements listed below are the minimum levels expected from the professional indicated.

Valuation and Consulting Services

Professional Services as related to valuation and consulting services for ad valorem purposes of properties located in the City of South Amboy, Middlesex County, New Jersey for the 2017-2018 Tax Year.

Applicant must have 10+ years experience in the field of Municipal Valuation. Applicant must also have experience with condemnation valuation actions pertaining to residential and commercial properties.

Please contact Angel Albanese, CFO for required submission forms at albanesea@southamboynj.gov or at 732.525.5922.

PROPOSAL

Please explain how you or your firm meet the minimum requirements. (Attach additional sheets, if necessary.)

The undersigned individual, firm, or corporation hereby proposes to provide Valuation and Consulting Services for ad valorem purposes based on the attached compensation schedule.

(Please outline your fees proposed, fee schedule, or other basis for compensation that you seek. Please, where applicable, indicate hourly rates, monthly or other retainers, per project fees, or such other manner of compensation you deem appropriate to the services to be provided.)

Responder must provide one (1) original & ONE (1) CD of their submission. All Submissions for this position are to be sent to the South Amboy Redevelopment Agency, Attn: Eric Chubenko, Executive Director, 140 N. Broadway, South Amboy, NJ 08879 no later than 1pm on Thursday, May 25th 2017.

The Agency reserves the right to reject any and all submissions.